

Lifelong Education Regulations of NEWTON University

PART ONE: INTRODUCTORY PROVISIONS

Article I General provisions

1. NEWTON University (hereinafter referred to as "NEWTON University" or simply "the University"; until 13 May 2021 operating under the trade name NEWTON College and the abbreviation NC) carries out accredited study programmes in full-time, combined and distance education forms on the basis of the state approval granted by the Ministry of Education, Youth and Sports (hereinafter referred to as "the Ministry") for the authorisation to operate as a private University.
2. According to the wording of §60 of Act No.111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (the Higher Education Act), as amended (hereinafter referred to as "the Act"), a higher education institution may also provide Lifelong Education/Learning Programmes oriented towards the pursuit of a profession or a hobby for a fee or free of charge.
3. Lifelong Education/Learning (hereafter referred to as "LLL") at the University is generally open to all, although specific entry requirements may be set for participation in individual LLL programmes and these programmes may be delivered for a fee.
4. Lifelong Education/Learning Programmes (hereinafter also referred to as "LLL programmes") may take the form of single – or multi-semester accredited study programmes, other study programmes, as well as short-term continuing education courses.
5. Graduation from an accredited study programme means, within the framework of LLL, the completion of an accredited study programme of higher education studies or a complete part thereof under the same conditions that apply to students of regular study of this study programme at a higher education institution.
6. Successful graduates of LLL within accredited study programmes, if they subsequently become students of the University according to the law, may be recognised by the University for credits they have gained in the LLL programme up to 60% of the credits required for proper graduation.

7. Education in the LLL programme does not confer on its participants the legal status of a student under the law.
8. The Lifelong Education Regulations of NEWTON University (hereinafter referred to as the "LLL Regulations"), in relation to the relevant provisions of the Statutes of NEWTON University as its internal regulations (hereinafter referred to as the "Statutes"), regulate the implementation of lifelong education at the University as a further form of education contributing to the acquisition, extension, deepening or renewal of knowledge and skills, in particular in accredited and other study programmes, as well as in short-term continuing education courses.
9. The LLL Regulations apply to all participants in LLL as well as to persons involved in the provision of LLL programmes implemented under the auspices of the University, regardless of whether they are employees of the University or not.

PART TWO: STUDY AND EXAMINATION REGULATIONS FOR LIFELONG EDUCATION

Article II Admission to lifelong education programmes

1. Admission to accredited LLL programmes is carried out in a similar manner as admission to regular study at the University, with detailed rules for the admission procedure and conditions for admission to study set by the Rector of the University in the form of a methodological instruction for the admission procedure for the relevant academic year, in accordance with the law and the statutes.
2. Admission to other LLL programmes and short-term further education courses is carried out in the manner specified for each study programme or course.
3. For the purposes of admission to the LLL programmes, the requirement of secondary education with a school-leaving certificate does not apply, unless otherwise specified for a specific LLL programme.

Článek I. Organisation of LLL

1. Study in an accredited LLL programme can be implemented in full-time, combined or distance education form; in other study programmes and short-term continuing education courses, it is usually full-time or distance education.
2. The organisation of studies in the accredited LLL programme is based on the principles and principles of the European Credit Transfer System (hereinafter

referred to as "ECTS") as defined in detail in the Study and Examination Regulations of NEWTON University (hereinafter referred to as "SERS").

3. In order to successfully complete an accredited LLL programme, the participant must complete at least 1 semester of LLL study and during that semester successfully complete the study subjects of the accredited study programme with an aggregate credit value of at least 15 ECTS.
4. The organisation of studies in other LLL programmes and short-term further education courses, as well as the conditions for their successful completion, are specifically defined for each programme or course.
5. During studies in accredited LLL programmes, in other LLL programmes and in short-term continuing education courses, the participant is obliged to avoid all fraudulent and other illegal actions, in particular the infringement of foreign copyrights, plagiarism, as well as the unauthorised use of aids, including communication devices of all kinds in the verification of study results.
6. By breaching his/her obligations, the LLL programme participant exposes himself/herself to the risk of sanctions in accordance with the wording of the LLL programme contract concluded between him/her and the University.

Article III Accredited study programmes

1. In relation to the content of studies, the specialisation of studies, the form of the curriculum, the organisation of studies within the academic year and the organisation of teaching in the case of accredited LLL programmes, the relevant provisions of the SERS are applied.
2. The enrolment of a participant in an accredited LLL programme is carried out in a similar manner as enrolment in a University study programme; the relevant provisions of the SERS are applied.
3. The condition for enrolment in the study of each subsequent semester of an accredited LLL programme is to successfully complete the study subjects of the accredited study programme with a cumulative credit value of at least 5 ECTS during the previous semester. If the student fails to meet this condition, he/she may submit a request to the Rector for conditional enrolment in the study of an accredited LLL programme.
4. In the case of multi-year accredited LLL programmes, similar conditions apply for enrolment in the next year of study as in the case of full-time study at the University; the relevant provisions of the SERS are applied.

5. The Education outcomes achieved in the context of studying an accredited LLL programme are recorded in the statement of studies. A education record is a record in which individual courses of study and the Education outcomes achieved in them are recorded. The University uses a record of studies maintained within the University information system (hereinafter referred to as 'IS') in electronic form (e-index) with adequate security against unauthorised persons.
6. For the evaluation of the results of individual study courses and studies within accredited LLL programmes, the relevant provisions of the SERS are applied in full or, as appropriate, by analogy.
7. The output document of the completion of an accredited LLL programme at the University is a certificate of completion of the study of the accredited study programme within the framework of LLL, including a specific definition of the individual courses of the accredited study programme successfully completed by the student and their credit value in the ECTS system.
8. A binding model of a certificate of completion of studies of an accredited study programme within the framework of LLL shall be established by the Rector of the University by his/her measure.
9. Study in an accredited LLL programme is completed on the last day of the academic year in which the participant was enrolled to study the last semester of the accredited LLL programme. The University shall assess the participant's completion of the LLL studies on the date of graduation and issue a certificate to the participant.
10. The process of assessing the participant's success in completing the LLL studies with the subsequent issuance of the relevant certificate may be carried out by the University before the end of the relevant academic year if the participant has already fulfilled all his/her study obligations related to the accredited LLL programme at an earlier date.
11. Study in an accredited LLL programme may also end in other ways defined in the LLL contract concluded between the participant and the University, usually as a result of withdrawal from the contract, termination of the contract or an agreement to terminate the contract.
12. Successful completion of the study of an accredited study programme within the framework of LLL is considered if the participant completes at least one semester of this study and during this semester successfully completes the study subjects of the accredited study programme with an aggregate credit value of at least 15 ECTS.
13. Successful graduates of LLL within accredited study programmes, if they subsequently become students of the University according to the law, may be

recognised by the University for the credits they have gained in the LLL programme, up to 60% of the credits required for proper graduation.

Article IV Other study programmes and short courses

1. Enrolment in other LLL programmes and short-term further education courses is carried out in the ways described in the regulations applicable to the programme or course.
2. The evaluation of continuous education outcomes, as well as the evaluation of success in other LLL programmes and short-term continuing education courses, is carried out in the ways described in the regulations applicable to the programme or course.
3. The certificate is the output document of the completion of another LLL programme or short-term continuing education course. The relevant models of the certificate shall be determined by the Rector of the University in a measure.
4. The methods and conditions for termination of the participant's studies in other LLL programmes and short-term continuing education courses are described in the terms and conditions applicable to the programme or course, or in the contract on LLL, if this is concluded between the participant and the University in the case of a given programme or course.

PART THREE: FINAL PROVISIONS

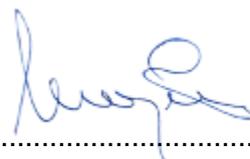
Article V Communication between participants and the University

1. Participants in accredited LLL programmes are obliged to monitor the notice board within the IS of the University and follow the instructions published therein, as well as to monitor e-mail correspondence sent to their e-mail box within the IS.
2. Participants in other LLL programmes and short-term continuing education courses communicate with the University in the ways described in the programme or course regulations.
3. The University delivers all necessary documents to the participants, except for documents that may not be delivered in this way according to the applicable legal regulations, in electronic form, in the case of accredited LLL programmes primarily through the electronic information system of the University (i.e. the IS of the University).

4. Letters which, according to the applicable legal regulations, cannot be delivered via the electronic information system of the University, are delivered by the University through an authorised postal service operator.

Article VI Final provisions

1. These Lifelong Education Regulations of NEWTON University issued in accordance with Article 3, paragraph 2, letter a) of the NEWTON University Statutes as an additional internal standard discussed and approved by the statutory body shall come into force and effect on 1 September 2021.
2. On the date of entry into force of these Lifelong Education Regulations, the version of the NEWTON College Lifelong Education Regulations dated 24 September 2018 in force until that date shall be repealed.



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MUDr. Jan Mojžíš, MBA
Rector and Chairman of the Board of Directors
NEWTON University